

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE NDP STEERING GROUP MEETING

HELD IN THE POLRUAN WI HALL

WEDNESDAY, 27th JULY 2016 @ 7pm

Present: Cllr. Moore (SG Chairman) Cllr. Adams Cllr. Fisher
 Mr Graham Brooks Ms Liz Luck Ms Tessa Skola
 Mr Roger Talling

Minute	AGENDA ITEMS	Action
NDP/11	<u>Welcome</u> – Chairman, Cllr. Pat Moore, welcomed all members to the meeting as well as members of the public. Members of the group introduced themselves to the meeting.	
NDP/12	<u>Apologies for Absence</u> – Mr Robin Sainsbury, Mr Andy Simmons (NT), Ms Karen Toms, Mr Kevin Parsons and Miss Dawn Parsons. The Clerk, Mrs Gillian Thompson, was unable to attend.	
NDP/13	<u>Notes of the Last Meeting</u> – 21 st June 2016, AGREED as a true record.	
NDP/14	<u>NDP SG Membership</u> – Capt. Paul Thomas, Fowey Harbour Master advised that in the interest of consistency, the Harbour Commissioners will produce an information pack for all involved in NDPs, outlining FHC's position. They will still be ready to assist with any particular question or concern.	Information
NDP/15	<u>Consent Form</u> – forms must be signed. The Clerk will bring copies for this purpose to the next meeting.	Clerk
NDP/16	<u>Project Plan</u> – the Steering Group (SG) ACCEPTED the previously circulated, outline project plan. This will be reviewed as necessary. See AOB below. The Clerk to circulate a copy to the SG.	Clerk
NDP/17	<u>Budget Position</u> – discussion of the budget position was postponed to the next meeting. The Clerk to send a copy of current position to the SG with the meeting notes.	Clerk
NDP/18	<u>Reports from Sub-Groups</u> – the SG AGREED they would not go ahead with setting-up of sub-groups but recommended that the SG work together on emerging themes.	
NDP/19	<u>NDP Website</u> – the account had been paid and a progress report is awaited.	
NDP/20	<u>Schedule of Meetings</u> – not fixed but AGREED the next meeting would take place in the first week of September at a date to be agreed as convenient to the majority.	Clerk
NDP/21	<u>Any Other Business</u> – <ol style="list-style-type: none"> <i>Housing Needs Survey</i> – Mrs Margaret Shakerley reported that WiFi in Whitecross Village Hall should be installed in 10 days time by kind permission of Whitecross Village Hall Committee. It was AGREED that Cllr. Moore would contact Ms Victoria Regan, CC to start work on this project. Dates to be negotiated with her. <i>Engagement with community</i> – it was AGREED that an information stall would be set up at the next Produce Market at Whitecross Village Hall on Saturday, 6th August 2016 by kind permission of Whitecross Village Hall Committee. A gazebo will be made available outside the hall and will be put up by Messrs Talling and Graham who will man in morning with Cllr. Moore taking over for the afternoon. Display boards will be required and Cllr. Moore will source (David Read), Cllr. Adams had information. 	Cllr. Moore Messrs. Talling / Graham Cllr. Moore

	<p>Cllr. Fisher will put together copies of the definitive map, together with salient points from CRCC's report – "this is what you said to us". People to be asked to identify where they thought any new housing could be developed, defining further what is understood by "commercial development" and what they wished to see happen in the parish.</p> <p>It was AGREED this could be repeated for the September Produce Market.</p>	Cllr. Fisher
NDP/22	<u>Meeting closed</u> – 8.50pm.	

Signature: (Cllr. Moore)
Steering Group Chairman

Date: 13th September 2016