

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE NDP STEERING GROUP

MEETING HELD IN THE WHITECROSS VILLAGE HALL

WEDNESDAY, 19th OCTOBER 2016 @ 7pm

Present: Cllr. Moore (SG Chairman) Cllr. Fisher Mr Graham Brooks
 Mr Roger Talling
 In attendance: Mrs Thompson (Parish Clerk) Mr David Read, CC Ms Sarah Furley, NP Team, CC
 CC Cllr. Edwina Hannaford

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – Cllr. Moore welcomed those present.	
NDP/33	<p><u>Apologies for Absence</u> – Cllr. Adams, Ms Liz Luck, Mr Robin Sainsbury, Mr Andrew Simmons, Ms Skola and Mr Toms.</p> <p>Cllr. Fisher reported that in the future, if Mr Sainsbury cannot attend NDP meetings, another representative from the Town Trust will attend.</p> <p>Mr Kevin Parsons and Miss Dawn Parsons are unable to continue with their involvement with the NDP.</p>	
NDP/34	<p><u>Minutes of the Last Meeting</u> –</p> <p>i. 13th September 2006 – AGREED as a true record.</p> <p>Noted Fowey Harbourmaster reported he is still working on the promised information pack.</p>	
NDP/35	<p><u>Consent Forms</u> – forms must be signed. The Clerk to bring copies for this purpose for those Members who have yet to do so.</p> <p>NOTE – the forms (without signatures) will be made available on the website.</p>	
NDP/36	<p><u>Project Plan</u> –</p> <p>a. <i>Housing Needs Survey</i> – Members to receive an update. Ms Victoria Regan, CC reported there had been a delay in issuing the questionnaires with a resulting increase in costs. Sessions had been arranged at Whitecross Village Hall on:</p> <ul style="list-style-type: none"> • Saturday 29th October 10:00am – 12:30pm • Saturday 19th November from 10:00am – 12:30pm <p>Noted the Clerk had obtained a copy of the Electoral Roll.</p> <p>b. <i>Planning Officer</i> – Cllr. Moore advised Ms Furley that since the original survey Members of the SG had attended the monthly produce market at Whitecross. Mr Simmonds had reported, through the Clerk, the School is willing to be involved.</p> <p>Ms Furley explained the statistics, available from 'Parish Online', includes Lanteglos by Fowey and surrounding parishes.</p> <p>Housing needs in the Liskeard and Looe Neighbourhood Network can be met by infill, rounding off, etc. and so there is no need to allocate specific development sites. However, the community may wish to allocate sites specifically for specific purposes, which could include sheltered housing or small commercial units, perhaps, with water frontage.</p> <p>The NDP could identify commercial premises that the community would not wish to see used for another purpose, e.g. a shop.</p> <p>Landowners could be invited to come forward with any possible land for an exception site.</p> <p>Ms Furley said a development boundary could be included in the NDP. The NDP could also be used to protect areas of importance to the community, e.g. a play area.</p>	

	<p>Parking had also been identified as being of concern to the community.</p> <p>Cllr. Hannaford recommended the SG obtains access to Parish Online, as it would be a useful tool. The NDP grant could be used to cover the cost. Ms Furley will provide details of other options.</p> <p>The NDP could identify the type / design / characteristics of any development that the community want to see.</p> <p>Ms Furley said the next step could be to take the points that had been raised to date, then to go back to the community to see if the interpretation put on them was the one intended.</p> <p>Mr Read said using large maps at consultation events gave people the opportunity to identify, for example, where they think affordable housing can go. The maps then form part of the 'audit trail' for the NDP.</p> <p>The SG must 'get out and about' and meet with as many groups / individuals, as possible, across all age ranges. Mr Brooks suggested talking to those riding on the Polruan-Fowey ferry. Cllr. Hannaford suggested talking to employees, who may not live in Lanteglos.</p> <p>CC can help to write any planning policies that are needed.</p> <p>Mr Read said it was often the case that it was easier to get feedback if there was something before people in writing. Ms Furley said the Roche NDP had made extensive use of maps, inviting feedback, which had worked well. Their Plan is available on the web.</p> <p>Ms Furley indicated she is able to provide large maps of the settlements.</p> <p>c. <i>WiFi Terms and Conditions</i> – the Clerk had asked CALC to circulate its Members to obtain Terms and Conditions suited to a VH Committee, but with a nil response.</p> <p>d. <i>Engagement with Community</i> – a report will be on the website and in the <i>Parish News</i>.</p> <p>i. <u>Slipway at Bodinnick</u> – Mr Paul Thomas, Fowey Harbourmaster was supportive of the slipway being designated as a public landing place as it would better reflect its status. Currently it seems the owners allow members of the public to launch dinghies etc. but bar the water taxi landing there. There would be a need for some safety rules to de-conflict users with the car ferry but that is possible to achieve. He is unclear of the legal status of the slip with regards to highways and who owns the land.</p> <p>ii. <u>Bus Service - Lanteglos Highway</u> – there had been no response from Summercourt Travel i.r.o. the SG's request they adapt their route.</p> <p>e. <i>Consultation and Engagement</i> – Mr Read, CC had provided examples of open and closed questions, etc. previously circulated via email.</p>	<p>Ms Furley</p> <p>Ms Furley</p>
NDP/37	<u>Budget Position</u> – a report was circulated to the SG. Cllr. Moore said the grant money must be spent by November.	
NDP/38	<u>NDP Website</u> – Cllr. Fisher will speak to the webmaster as to when the NDP website would be online. Comments from the public can be left on the site.	Cllr. Fisher
NDP/39	<u>Next Meetings</u> – Tuesday, 15 th November 2016.	
NDP/40	<p><u>Any Other Business</u> –</p> <p>a. <i>Terms of Reference</i> – to be amended to show the Chairman and Vice-Chairman to be ex-officio members of the SG.</p>	Clerk
NDP/41	<u>Meeting closed</u> – 20.40pm.	

Signature: (Cllr. Moore)
Steering Group Chairman

Date: 15th November 2016