

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE NP STEERING GROUP MEETING

HELD IN THE WHITECROSS VILLAGE HALL

TUESDAY, 15th NOVEMBER 2016 @ 7pm

Present: Cllr. Moore (SG Chairman) Cllr. Fisher Cllr. Roger Talling
 Mr Graham Brooks
 In atten- Mrs Thompson (Parish Clerk)
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Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – the SG Chairman opened the meeting and welcomed those present.	
NDP/42	<u>Apologies for Absence</u> – Ms Luck and Mr Simmonds and Cllr. Adams (personal commitment).	
NDP/43	<u>Minutes of the Last Meeting</u> – 19 th October 2016, AGREED as a true record.	
NDP/44	<u>Consent Forms</u> – forms must be signed. Mr Brooks duly signed his form. NOTE – the forms (without signatures) will be made available on the website.	
NDP/45	<p><u>Project Plan</u> –</p> <p>a. <i>Housing Needs Survey</i> – a leaflet advertising that the questionnaires is available to be completed online and had been issued to all households in the parish. Sessions had been arranged at Whitecross Village Hall on:</p> <ul style="list-style-type: none"> • Saturday 29th October 10:00am – 12:30pm • Saturday 19th November from 10:00am – 12:30pm <p>A number of the forms posted by CC had been returned by Royal Mail as ‘undeliverable’. The SG Members shared these amongst themselves to hand deliver them. The Clerk reported she had issued two hardcopies of the questionnaire to date.</p> <p>b. <i>Parish Online Website</i> – a month’s free trial of this program is available. The Clerk to subscribe for the next meeting.</p> <p>Noted information is also available from the CC mapping system, but it is difficult to print very successfully from it: http://www.cornwall.gov.uk/community-and-living/mapping/</p> <p>Noted CC’s GIS team are currently working on a project to improve the information on the mapping service and improve its functions specifically for Parish Councils.</p> <p>c. <i>Large Scale Maps</i> – CC can provide large scale ‘settlement’ maps of Lanteglos Highway, Mixtow, Bodinnick, Lanteglos and Polruan at £40+VAT, and large (A0) colour maps of the parish at a cost of £8 each.</p> <p>Cllr. Moore referred to the Roche NP. Members liked the layout of their questionnaire. Various questions were agreed, including categories on homes, environment, school, heritage, jobs and services, leisure, traffic and transport, etc. Cllr. Moore will speak to CRCC to seek their advice and establish if they could do something similar.</p> <p>The Clerk to invite Cllr. Edwina Hannaford and a representative from Toms Yard to attend the next meeting specifically to discuss the ferries and issues relating to them.</p>	<p>SG Members</p> <p>Clerk</p> <p>Cllr. Moore</p> <p>Clerk</p>
NDP/46	<p><u>Budget Position</u> – a report was circulated to the SG.</p> <p>The expenditure report will be submitted to Groundworks i.r.o. the first NP grant.</p>	Cllr. Moore

NDP/47	<u>NP Website</u> – following the meeting with WesternWeb the NP Website should be live shortly.	
NDP/48	<u>Next Meetings</u> – Tuesday, 13 th December 2016.	
NDP/49	<u>Any Other Business</u> – a. <i>Future Consultation Events</i> – i. Cllr. Moore to discuss with Mr Simmonds if it would be appropriate for the NP SG to have a presence at the Polruan School Christmas Fair and Play on 8 th December. ii. Cllr. Moore will discuss with Cllr. Adams regarding attending a WI meeting to give a presentation on the NP. iii. Cllr. Talling and Mr Brooks will attend the Tenants and Residents Meeting which will place on Wednesday, 23 rd December 2016 in the WI Hall, Polruan. b. <i>NP Policies</i> – it was felt that in the New Year the SG would be in a position to commence drafting policies.	Cllr. Moore Cllr. Moore Cllr. Talling / Mr Brooks
NDP/50	<u>Meeting closed</u> – 20.20pm.	

Signature: (Cllr. Moore)
Steering Group Chairman

Date: 13th December 2016