

MINUTES OF THE NP STEERING GROUP MEETING

HELD IN THE WHITECROSS VILLAGE HALL

TUESDAY, 10th JANUARY 2017 @ 7pm

Present: Cllr. Moore (SG Chairman) Cllr. Adams Cllr. Fisher
Cllr. Roger Talling Mr Graham Brooks Ms Liz Luck

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – the Chairman welcomed all members to the meeting. No members of the public were present.	
NDP/62	<u>Chairman & Vice Chairman</u> – Cllr. Pat Moore and Cllr. Adrian Fisher were re-elected unanimously.	
NDP/63	<u>Apologies for Absence</u> – the Clerk (prior engagement).	
NDP/64	<u>Minutes of the Last Meeting</u> – 13 th December 2016, AGREED as a true record.	
NDP/65	<u>Housing Needs Survey</u> – Cllr. Moore reported that the final report and analysis had not been received. She will contact Ms Victoria Regan, CC.	Cllr. Moore
NDP/66	<u>Questionnaire</u> – a request for a quotation from Ms Claire Hurley, CRCC, for the next more detailed questionnaire had been made but not received. Cllr. Moore will contact Ms Hurley again. It was AGREED to approach the AONB for information on their assessment of LbyF. A Landscape Characteristic Assessment may also be necessary. Prior consideration to be given to how the questionnaire would be circulated and responses collected, entered and analysed.	Cllr. Moore Clerk
NDP/67	<u>NP Policies</u> – drawing on feedback to date the first policies to be developed will include planning and affordable housing. This will entail identifying suitable parcels of land and land owners. It was AGREED that at the next meeting members to examine large-scale maps for this purpose before approaching landowners. Ms Luck/Cllr. Fisher to source. Roche NP appears to be a good model in terms of content and presentation.	Ms Luck / Cllr. Fisher
NDP/68	<u>Budget Position</u> – previously circulated and agreed.	
NDP/69	<u>NP Website</u> – the website is now on: http://www.lanteglosbyfoweyplan.org.uk . AGREED to be populated with agendas, minutes, reports and survey results. Mr Brooks to progress links to Google, to obtain details of Admin Codes at Western Web. A counter is to be requested for the site.	Mr Brooks
NDP/70	<u>Next Meetings</u> – AGREED that these would be fixed for second Thursday in each month including August if necessary.	
NDP/71	<u>Any Other Business</u> – a. Confirmation had been received from Locality/Groundwork that our Grant Report had been accepted and that we may now apply for a further grant. AGREED that this would be for a further £2,500 to include Questionnaire, Landscape Characteristics Assessment, Website costs, Large scale maps, Hall hire, Equipment, Printing, salary and travel costs. Costs of WiFi to be established. Mr Simmonds to contact Polruan Primary School regarding a visit/presentation.	
NDP/72	<u>Meeting closed</u> – 8.30pm.	

Signature: (Cllr. Moore)
Steering Group Chairman

Date: 10th January 2017