

MINUTES OF THE NP STEERING GROUP MEETING

HELD IN HALL, BODINNICK

TUESDAY, 9th MAY 2017 @ 7pm

Present: Cllr. Moore (SG Chairman) Cllr. Adams Cllr. Fisher
 Cllr. Roger Talling Mr Kevin Francis Ms Liz Luck
 Mr Andrew Simmons (NT) Ms Tessa Skola

Minute	AGENDA ITEMS	Action
	<p><u>Welcome</u> – Cllr. Moore opened the meeting and welcomed those present.</p> <p>Members met with Ms Kath Statham CMLI, Landscape Architect who explained how CC's Team can support Members to carry out a Local Landscape Character Assessment (LLCA).</p> <p>She said LbyF has one of the best landscapes in Cornwall. There is a County-wide landscape assessment and we are in Areas 21 and 22. Details of these can be found on Cornwall Council's interactive mapping website.</p> <p>Neighbourhood Plans will be seen as annexes to the Cornwall Plan and they carry more weight than the old Parish Plans. The LLCA provides evidence to back up the local plan.</p> <p>A Stage 1 LLCA would divide the parish into landscape areas of different character types, e.g. valleys, plateaux; and training can be provided to volunteers to carry out the work. Stage 1 would include the landscape and small hamlets, not the major settlements. Possible cost would be £480.</p> <p>A draft report would be factual and would detail what people like and don't like. It would engage the community. We probably have 4/5 landscape areas: coast, valleys, undulating pastoral land, plateaux, creeks. A Stage 2 LLCA would be more detailed and would include identification of land parcels, edge of settlement, and would be more complicated to carry out but provides another layer of evidence. There is a Landscape website and a Development Management Tool Kit.</p> <p>Formal consultation with the community and their participation carries weight when it comes to examination. Agreed that the next NP Steering Group meeting would take the form of a training evening led by Ms Statham. She will provide A1 maps. Engage the walkers and dog walkers who might be able to do much of the identification and mapping as a part of their everyday activity.</p> <p>The Group will also need to talk to Ms Sarah Furley to gather together all current constraint maps (Cllr Moore). We now have sample copies of maps that had been developed for Roseland and other parishes.</p>	
NDP/104	<u>Apologies for Absence</u> – Mrs Thompson (Clerk). Ms Luck left the meeting at 7.30pm, due to a clash of meeting.	
NDP/105	<u>Minutes of the Last Meeting</u> – 11 th April 2017, AGREED as a true record.	
NDP/106	<u>Questionnaire</u> – Members AGREED to take no further action until after Stage 1 LLCA training for volunteers had been carried and the results of their input had been considered. It is possible a Stage 2 LLCA could be carried out by volunteers; if commissioned professionally it would be considerably more than the figure of £1,200 already quoted.	
NDP/107	<u>Local Landscape Character Assessment (LLCA)</u> – covered above.	
NDP/108	<p><u>NP Policies</u> – Ms Statham had provided the NP Group with further comprehensive documentation.</p> <p>NOTE – information from Fowey Harbour Commissioners and the AONB to be considered when formulating policies.</p>	

NDP/109	<u>Budget Position</u> – there had been no financial activity since the last meeting.	
NDP/110	<u>Next Meetings</u> – the date was changed to 20 th June 2017 and it was AGREED this would be LLCA training session for Steering Group and volunteers led by Ms Kath Statham.	
NDP/111	<p><u>Any Other Business</u> –</p> <p>a. <i>Parking</i> – this had been raised as an issue and although not formally a SG responsibility the provision of future parking will be covered in the NP. A proposal from Ms Skola is to be brought to the May PC meeting.</p> <p>b. <i>Steering Group Terms of Reference</i> – in view of changes of membership of the Parish Council the Group agreed that a change be made in the Membership clause that states that two members of the Parish Council should be appointed to be members, in addition to the Chairman and Deputy Chairman being Ex Officio members, to say that all members of the Parish Council should automatically be members of the Steering Group. Current wording is as follows:</p> <p>Membership. The LbyFNPSG shall consist of no less than 10 members, two of whom should be Parish Councillors appointed by the Parish Council (representing the council's different interests, e.g. planning, environment, leisure, transport, finance and resources etc.). The Chairman and Deputy Chairman shall be ex officio members. It will also include representatives of the wider local community who live or work in the Parish, recruited at the LbyFNPSG's discretion, who can bring value to the project. These members will be invited to reflect different sectors of the community and the range of skills, knowledge and experience that will be required to develop the Neighbourhood Plan. These should include representation from the business and commercial community, local organisations, young people, education, disability groups.</p>	Clerk
NDP/112	<u>Meeting closed</u> – 9pm.	

Signature: (Cllr. Moore)
Steering Group Chairman

Date: 20th June 2017