

MINUTES OF THE NP STEERING GROUP & LLCA GROUP MEETING HELD IN THE WHITECROSS VILLAGE HALL TUESDAY, 20th MARCH 2018 @ 7pm

This meeting is open to the public, but recording is not permitted.

Present: Cllr Moore, OBE (SG Chairman) Cllr Fisher Cllr Shakerley
Cllr Talling Dr Helen Doe Mr Toby Wakeham

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – The chairman opened the meeting and welcomed those present.	
NDP/174	<u>Apologies for Absence</u> – Ms Tessa Skola, Ms Liz Luck, Mrs Janet Downes, Cllr Margaret Shakerley, Mr Gavin Shakerley	
NDP/175	<u>Minutes of the Last Meeting</u> – 13 th February 2018 agreed as a true record	
NDP/176	<p><u>Local Landscape Character Assessment (LLCA)</u> – Members to receive a progress report i.r.o.:</p> <p>a. Liz Luck has completed drafts for all areas except Undulating and expects to have this finished by Easter. Sal Erskine will prepare maps.</p> <p>b. Agreed that a Roaming Exhibition would be put on display at various venues throughout the Parish and a 'taster street stall' to be put up at the next Whitecross Produce Market on 7th April with post-its, A4 fold hand-outs/brief information leaflets on progress. All texts with images if possible and maps to be printed on A4 and laminated. Display boards to be ordered as already agreed in draft grant bid. Printers to be approached for costs.</p>	<p>Liz Luck Sal Erskine</p> <p>All + Pat, Liz, Sal, Roger</p>
NDP/177	<p><u>NP Policies</u> – development of policies to come out of work on the LLCA.</p> <p>a. Fowey Harbour Commission – A copy of a budget estimate for the cost of construction of a pontoon and associated equipment has been received. No response to the series of questions sent to Cornwall Council had been received.</p> <p>b. Polruan School – Mr Tom Whipps, Head Teacher of Polruan School to be approached and a meeting arranged.</p>	Pat
NDP/178	<p><u>Survey</u> – After further revisions by John, Angie and Pat the group agreed the final draft which will now be sent to Nikki George at CRCC. We have permission from David Read of Cornwall Council to use the definitive map of Lanteglos Parish and the PROWS map. Images to be drawn from our own stock, preferably what is already in the Parish Photo Gallery on the website. Christine Isaacs of Western Web has been approached and Helen will search her own records. Sarah Mason of CALC has been approached for advice on a disclaimer related to GDPR. Nikki is talking to CC about printing and distribution costs. Prepaid envelopes will be provided but residents will be encouraged to use collection points through the Parish, or preferable to complete on line through Survey Monkey. Every Corner Distribution (recommended by Looe Town Council) have provided a competitive quote for distribution. A list of addresses of households has been provided by CC. Agreed that distribution should be for April into May.</p>	Pat
NDP/179	<p><u>Budget Position</u> – No change, but costs of the survey to be clarified with Nikki George. CRCC will invoice us for work to date. We cannot make a further bid from Locality until after 1st April and details of this have not yet been made public.</p>	Pat
NDP/180	<p><u>Next Meeting</u> – TBC but tentatively for Tuesday/Thursday w/b 17th April. This depends to an extent on how much material is to hand, at Whitecross Village Hall.</p>	

NDP/181	<u>Any Other Business</u> – a. <i>CC Shop Front Design Guide</i> – County Cllr. Hannaford felt this might be of interest to the NP Steering Group. b. A report of a telephone conversation with Jo Widdecombe, Planning Consultant with Situ8 was discussed and will inform some of our thinking and policy formation. To be circulated to all members.	Pat
NDP/182	<u>Meeting closed</u> – 9.30 pm	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 21st March 2018