

MINUTES OF THE NP STEERING GROUP

MEETING HELD IN THE WHITECROSS VILLAGE HALL

TUESDAY, 18th September 2018 @ 7pm

Present: Cllr. Moore OBE (SG Chairman) Cllr. Fisher Cllr. Roger Talling
 Mr Gavin Shakerley Mr Toby Wakeham

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – the Chairman welcomed those present.	
NDP/192	<u>Apologies for Absence</u> – Cllr. Margaret Shakerley, Mrs Angie Crown, Mr John Pollard, Ms Liz Luck, Ms Tessa Skola and the Clerk.	
NDP/193	<u>Minutes of the Last Meeting</u> – 19 th July 2018, AGREED as a true record.	
NDP/194	<p><u>Local Landscape Character Assessment (LLCA)</u> – interactive exhibitions had been held at Whitecross Village Green and at the Polruan WI Hall Church Fete. Static exhibitions had been mounted at St Wyllow, St Saviours and St Johns Churches and at the Polruan Reading Room. Our thanks are due to the PCC, the Reading Room Committee and the Whitecross Village Hall Committee. Work on these is still ongoing at Polruan Academy. Formal letters to be written.</p> <p>All comments and responses to Postcard Questions have been recorded and circulated. These will form part of the evidence for public consultation. It was decided not to include any of the comments from Questions 13 and 14 from the Residents Survey as they did not add further to what we already have. They will however form part of the Survey Summary Report. John Pollard is preparing the other sections of what will become our final LLCA Report.</p> <p>Settlement Assessments had been prepared for Polruan, Bodinnick, Whitecross and Highway, and Mixtow. Photographs will need to be added but evidence from these will support any Design Guide we may need to prepare.</p>	<p>Clerk</p> <p>John</p>
NDP/195	<u>Survey</u> – a Summary Report is in preparation by Cornwall Rural Communities Charity and is expected by the end of September. The quote is for £2100.00 representing 7 days' work but the final figure may be lower depending on how much time is taken. John Pollard is working on the statistical data coming from Question 14 which can be used on maps to be included in the final report. Sal Erskine to be consulted on preparation of maps.	Pat/Sal
NDP/196	<p><u>NP Policies</u> – development of policies to come out of work on the LLCA. Members to receive an update, including feedback from Fowey Harbour Commission and Polruan School.</p> <p>Reference has been made to the Roseland Plan and to the Polperro Plan. This one was written following a template drawn up by the NDP support team. Further discussion to take place at a meeting with Zoe Bedford-John and David Read on Thursday, 20th September. Sue Waters, local resident and of Sit-u-8 has offered help with preparation as has Ms Liz Luck</p>	Pat
NDP/197	<u>Budget Position</u> – the End of Grant Report had been accepted by Groundwork and we can now make a further application to include the work on the Residents' Survey. We have a further £4,289.00 out of the original allocation of £9,000.00. We may be eligible for further Technical Assistance up to £8,000.00 but this is to be clarified at a meeting with Zoe Bedford-John and David Read of CC NDP support team and Local Area Network. Items to be considered include Environmental Impact Assessment, Site Options and Assessment, Strategic Environmental Assessment, Habitats (Regulations) Assessment, Design including Design Codes Guide.	Pat

NDP/198	<u>Aerial Photography Great Britain Agreement (APGB)</u> – further information on: https://www.apgb.co.uk/licencing .	
NDP/199	<u>Next Meeting</u> – TBC. AGREED that a meeting in October may not be necessary depending on individual work being done. More to follow. There will need to be further public consultation meetings.	
NDP/200	<u>Any Other Business</u> – a. A report has been circulated of the AGM of the Cornwall Rural Housing Association. Useful contact made with Peter Moore, Chief Executive and Andrew Prendergast, CC Rural Housing Enabler.	Pat
NDP/201	<u>Meeting closed</u> – 8.30pm	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: