

**MINUTES OF THE NP STEERING GROUP
CONFIDENTIAL MEETING HELD IN THE
WHITECROSS VILLAGE HALL
TUESDAY, 4th DECEMBER 2018 @ 7pm**

Present Cllr Moore OBE (SG Chairman), Cllr Adrian Fisher, Cllr Roger Talling,
Mr Gavin Shakerley, Cllr Margaret Shakerley, Mr Toby Wakeham, Mr John Pollard
Dr Helen Doe, Ms Sal Erskine,
Mr Nick Cahill IHBC, Historic Environment Strategy Officer, Cornwall Council

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – The Chairman welcomed those present	
NDP/202	<u>Apologies for Absence</u> – Ms Liz Luck, Mr Andy Simmons, Ms Tessa Skola. Ms Skola is moving from Lanteglos and has tendered her resignation. She was thanked by Cllr Moore for her support for the NDP. A formal letter has been sent.	
NDP/203	<u>Minutes of the Last Meeting</u> – 18 th September 2018. AGREED as a true record	
NDP/204	<u>Local Landscape Character Assessment (LLCA)</u> – <ol style="list-style-type: none"> Mr Nick Cahill of the Environment Service met with members to consider the preparation of a Conservation Area Appraisal for Polruan and Bodinnick. This can be an expensive and time-consuming but does hold legal weight with Cornwall Council. Mr Cahill advised that members continue with preparation of Settlement Assessments and send him copies together with copies of work on the LLCA. He suggested that the group considered that the group looks at Placecheck advice on strengthening our current assessments. Placecheck to be contacted. Mr Cahill also has contacts at Plymouth University who might be interested in starting a trial project with LbyF. Members would welcome further contact. In the meanwhile we should not let this hold up work on the NDP. Sal displayed the 7 maps she has prepared as part of the evidence for the LLCA. These were universally approved and she will refine and recirculate. They will probably need a legend. On advice from Dr Helen Doe minor revisions to be made to the LLCA in respect of the section on Mixtow. Work to begin on bringing the various segments of the LLCA into a coherent form. Cllr Moore and Mr John Pollard to check progress. 	<p>Cllr Moore</p> <p>Ms Sal Erskine</p> <p>Dr Doe/Cllr Moore/Ms Liz Luck</p>
NDP/205	<u>Public Consultation</u> – <ol style="list-style-type: none"> <i>Residents' Survey: Summary Report</i> – The final version had been received from CRCC and printed copies circulated at the Parish Council Meeting and to members present. Rev Marilyn has taken copies to be put in the churches. Further copies to be left in the Surgery, Russell Inn, Old Ferry Inn, Lugger Inn, Polruan Village Hall, Whitecross Village Hall and Polruan WI Hall. Question 1 and associated comments were considered. Agreed that the Vision and Principal Objectives should not be amended in view of fact that 87.5% of responses were in favour. <i>Beer and Pasty Event</i>. Agreed that this would be arranged for January in 	Cllr Moore

	<p>the Russell Inn and that invitations would go out by social media and word of mouth to under 44's in the parish.</p> <p>d. Cllr Fisher had looked at the Polperro and Lansallos plan and considered that LbF could use this as a model with the CC template prepared by Zoe Bedford-John. Evidence to be drawn from the Residents Survey Comments and comments made at the LLCA exhibitions. Ms Liz Luck has offered to start work on this.</p>	<p>Cllr Fisher</p> <p>Cllr Fisher/Ms Liz Luck</p>
NDP/206	<p><u>Exception Site</u> –Cllr. Moore explained that a potential exception site for affordable housing had been identified, which at this stage should be treated as confidential. She explained that most of the housing need in the parish is for smaller properties. A confidential pre-app had been submitted for up to twelve affordable homes on the site. One condition is for a new footpath, which would need to be on National Trust land. Cllr. Talling suggested speaking to the National Trust who might be able to make land available for such a project.</p> <p>Mr Peter Moore of Cornwall Rural Housing Association had met with the Parish Council to consider this further. He referred to the CRHA website in particular, the Guide for Parish Councils on https://www.rsnonline.org.uk. He explained how Parish Councils can play a significant role in the provision of local affordable housing and provided a copy of the CRHA Annual Report.</p> <p>The majority of the properties they have provided had been for rent, but more recently some had been for shared ownership. They will work with the PC and/or a housing association and had access to funding. Mr Moore emphasised that they aim to have 'watertight' Section 106 agreements to ensure the properties remain affordable in perpetuity.</p> <p>The next step will be for Members to set up a Housing Working Party and decide which partner they want to work with. This was further discussed and members of the group were in favour of writing formal letters to Mr Peter Moore of CRCA, Mr Andrew George of CCLT with a view to opening negotiations, and informing Mr Andrew Prendergast, Affordable Housing Enabler at CC who is liaising with the landowner.</p>	<p>Cllr Moore/Clerk</p>
NDP/207	<u>Next Meeting</u> – TBC.	
NDP/208	<p><u>Any Other Business</u> –</p> <p>a. Cllr Moore reported on developments with the upgrading of 4 and 5 Chapel Lane, Polruan, but will be brought back into use as two 1 bedroom flats with a rural covenant. The development of two small properties on a site in Greenbank now with Cornwall Council.</p> <p>b. Cllr Moore has consulted Cllr Hannaford on dilapidated buildings in Polruan and the possibility of bringing them back into use. Cornwall Council does not have an "At Risk Register". The owner will be contacted by Cllr Moore again.</p> <p>c. Mr Tom Whipps, Acting Headteacher of Polruan School had written to say that the children's responses were being collated. These include work on on Polruan Coal Wharf and the play parks. These will be included in the final document.</p>	<p>Cllr Hannaford</p> <p>Cllr Moore</p>
NDP/209	<u>Meeting closed</u> – 9.25pm	

Signature: