

Lanteglos-by-Fowey Neighbourhood Plan Timetable

Draft 5

Phases	Stages	Actions	Timetable
Laying the Foundations	1. Starting Up	Getting Started – PC Authority; Defining the Neighbourhood; Submission of letter and map to Cornwall Council; Cornwall Council approves designation	January 2016 March 2016 April 2016 May 2016
	2. Organisation	Set up Neighbourhood Plan Steering Group; Agree ToR; Develop and keep under review Project Plan; Assess and keep under review the Budget Requirements	May 2016 June 2016 (Reviewed 2017) Ongoing Ongoing at regular SG meetings
	3. Ensuring Community Support for the Neighbourhood Planning process, community awareness	Presentations; Open Meetings, including members of the community and local businesses/organisations; Parish Survey; Analysis and feedback through reports in Parish Magazine and Website	December 2015 February 2016 May/July 2016
From Capacity to Action	4. Develop communication and engagement strategies	Understand nature of area, key stakeholders, accessibility needs; Develop communication methods, (website, twitter, Facebook, press releases, etc.); Develop sources of support;	December 2015 December 2015, June 2016 and ongoing
	5. Use initial feedback to scope the plan	Initial scoping; Key stakeholder identification & engagement	July & August 2016
	6. In-depth community & stakeholder engagement	Secure Grant Funding; Detailed Survey & Workshops, etc.	Jan/April 2016 December/Jan 2016 Feb 2016 August/September 2016
	7. Evidence Gathering	Building the evidence base from research & feedback (Housing Needs Survey, Local Landscape Character Assessment, Detailed Residents Survey	February – September 2017 October – December 2017

	8. Pulling Community Engagement results and evidence together. Working Group activity	Define scope of strategic vision & aims, outline content thematic objectives and options; (could be one-off workshops). Write-up and presentation of Draft Local Landscape Character Assessment. Launch of Residents' Survey Continue work on LLCA Analysis and Report of Residents' Survey	April 2018 September 2018 December 2018
Producing the Draft Plan	9. Narrowing down the options and technical writing of draft plan	Technical writing of NP; "Sign-off" of NP by PC	January - July 2019
Refining and Making the Plan	10. Testing & Approving the Neighbourhood Plan	Pre-Submission Consultation/Screening Redrafting to Version 2 Regulation 14 consultation Finalise NDP for submission Submission of Plan for Approval: Examination;	June – July 2019 July 2019 July – August 2019 September 2019 October – November 2019 November – December 2019
	11. Making the Plan	Referendum; Formal Making of the Planning Policy Framework2019/2020
Into Action	12. Delivery & Monitoring the Plan	Delivery of Plan Provisions.....Thereafter

Reviewed and Revised

July 2019

PAM