

MINUTES OF THE NP STEERING GROUP

MEETING HELD IN THE WHITECROSS VILLAGE HALL

TUESDAY, 12th NOVEMBER 2019 @ 7pm

Present: Cllr. Moore OBE (SG Chairman) Cllr. Shakerley Cllr. Fisher (SG Vice Chair)
 Cllr. Talling Mr John Pollard Mr Gavin Shakerley

Minute	AGENDA ITEMS	Action
	<u>Welcome</u> – the Chairman welcomed everyone to the meeting.	
NDP/263	<u>Apologies for Absence</u> – Dr Helen Doe, Mrs Angie Crown and Ms Liz Luck.	
NDP/264	<u>Minutes of the Last Meeting</u> – 17 th September 2019, AGREED as a true record.	
NDP/265	<u>Open Spaces Assessment</u> – a. Churchyards at St Wyllow, St Saviours and St John have not been added as a result of correspondence with Rev. Marilyn and PCC. b. Coal Wharf and Polruan Quay have been added after consultation with Mr Robin Sainsbury and maps/images corrected.	
NDP/266	<u>Website</u> – a. All documents as specified have been uploaded to the revised website at a total cost to date of £165.00. b. All consultation documents, including comments, screening assessments, draft consultation statement, Green Spaces Assessment, appendices will need to be uploaded at £30.00 per hour. c. Consult with Christine Isaacs on how appendices should be collated and identified as most of these documents are already on the website.	Cllr. Moore
NDP/267	<u>Community Consultation</u> – Members received an update; including progress report on Consultation Statement. a. A preliminary Consultation Statement based on the Fowey model and headings from Cornwall Council has been prepared. b. All comments from Community Consultation have been recorded on the preliminary Consultation Statement. 11 were received in total. Most are covered by draft policies already existing. c. Consultation closed on October 19 th by which time 19 responses were received. All have been recorded. AGREED the current recording document is cumbersome and that a simple table as the Polperro and Lansallos model should be drawn up to indicate who had been emailed and those requiring action should be set out in a separate document with responses/amendments recorded. d. AGREED the detailed response from Cornwall Wildlife Trust should be passed to Paul Webber for his assessment and any amendments to draft NDP e. AGREED that the response from Polruan Village Hall Committee is noted and referenced to CLP and current planning requirements.	Cllr. Moore Cllr. Moore Cllr. Moore Cllr. Moore
NDP/268	<u>Neighbourhood Development Plan</u> – a. All comments received during the screening process had been incorporated.	

	b. Further changes or rewording may be needed. Consult with Paul Webber. Image to be added to cover page.	Cllr. Moore
NDP/269	<u>Budgetary Position</u> – previously circulated and printed copies made available. Consultation Statement will cost £1,440.00 + VAT.	
NDP/270	<u>Future Meetings</u> – a. <i>Steering Group</i> – date TBC. Possibly December or early January.	
NDP/271	<u>Any Other Business</u> – a. None.	
NDP/272	<u>Meeting Closed</u> – 8pm.	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: ?????? 2019